

On stamp paper of Rs. 500/-
These should be in the name of the Policyholder and not
Insurance Company name.
To be affirmed before a Notary Public.
(Legal Heirs referred to herein are the surviving Legal Heirs)

To,

Company Name

<<<Address>>>

Dear Sir

We,

(1) _____ aged _____ son/daughter/wife of _____ aged _____

(2) _____ aged _____ son/daughter/wife of _____ aged _____

(3) _____ aged _____ son/daughter/wife of _____ aged _____

(4) _____ aged _____ son/daughter/wife of _____ aged _____

(5) _____ aged _____ son/daughter/wife of _____ aged _____

do hereby for ourselves and our heirs, executors, administrators and assigns, solemnly state and submit as follows:

- a) We state that Mr / Ms. _____ son/daughter/wife of _____ died intestate on _____. An Original Copy of his/her death certificate has already been submitted to you;
- b) That Mr/Ms. _____ was the holder of Insurance company name ("The Company") policy being _____ (Name of the policy) and bearing number _____ (mention policy number)
- c) Since Mr/Ms _____ died intestate we are not in a position to furnish a copy of a Will, probated and /or otherwise;
- d) As preferring of necessary proceedings before an appropriate Court for a copy of Succession Certificate, could take anywhere upto a minimum of about two years, we request you to accept our submissions herein made;
- e) We submit that, we the above named, are the only Legal Heirs to Mr/Mrs _____
- f) We further confirm and submit that we,
 - (i) Mr/Ms _____
 - (ii) Mr/Ms _____
 - (iii) Mr/Ms _____
 - (iv) Mr/Ms _____

have no interest whatsoever in any benefits that may be payable under the aforesaid Policy and hereby for ourselves and legal heirs, executors, administrators and assigns, relinquish all our rights whatsoever, completely and forever, in and over the said Policy in favour of Mr/Ms _____ and further hereby convey our No Objection to all the benefits, if any,/transfer of ownership of the Policy under the said Policy being released exclusively and completely in favour of Mr/Ms _____ named herein above.

(g) Consequently Mr/Ms _____ will be the sole beneficial owner of the said Policy and accordingly any requests for Policy Servicing (surrender, switch of funds, loans, etc) as per the Policy specific terms and conditions, shall be preferred to the Company by him/her alone.

(h) We further submit that on accepting such policy servicing requests and/or release of

any benefits under the said Policy, in favour of Mr/Ms _____, the Company shall stand completely and forever discharged from and against any payments, claims, dues whatsoever, under or in respect of the said Policy.

(i) We further agree and undertake and accordingly hereby keep the Company indemnified from and against any loss or damage that may be suffered, incurred to or by the Company and/or any claims, counter claims (including legal fees), threatened claims, frivolous and/or otherwise, preferred against the Company on account of accepting any policy servicing requests from Mr/Ms _____ and/or on release of the said benefits / transfer of ownership of the policy pursuant hereto in favour of Mr/Ms _____ or any other matter pertaining to the said policy bearing number _____

We state that the above submissions and declarations are true and no portion thereof is false and we

have concealed nothing material or relevant to the matter.

Solemnly affirmed as aforesaid at _____

This _____ day of _____ 20_____ sd/-

Deponents

- 1)
- 2)
- 3)
- 4)
- 5)

Witness

Name

Signature

Address

Phone No.
